

Information related to MEMO-F521

Students who have “*MEMO-F521 Mémoire*” in their program have to choose between

- (A) a **master thesis** and
- (B) an **internship in a company**.

In both cases, recall that a form needs to be filled and returned by email to Patricia Semeraro and Davy Paindaveine, not later than October 31.

(A) For a master thesis, students should identify a supervisor among the professors in the master program. Students are expected to write a substantial document (minimum 40 pages) on a scientific subject discussed with the supervisor. This thesis must be sent to Patricia Semeraro and Davy Paindaveine in due time (see Davy Paindaveine’s webpage for the exact deadlines). Extra instructions will be sent by Patricia Semeraro. A bit later, students will be asked to do an oral defense of their work (exact dates will be communicated by the secretary). Typically oral defenses are organized in June and, if the thesis could not be completed on time, in late August/early September.

(B) For an internship, the minimal/maximal duration of the internship is not fixed. However, a substantial report (minimum 40 pages) of the internship must be sent to Patricia Semeraro and Davy Paindaveine in due time (see Davy Paindaveine’s webpage for the exact deadline). Extra instructions will be sent by Patricia Semeraro. A bit later, students will be asked to do an oral defense of their work (exact dates will be communicated by the secretary). Typically oral defenses are organized in June and, if the report could not be completed on time, in late August/early September.

Important point: for an internship, a contract (*convention de stage*) between the company and the ULB must be signed¹. The document to be filled is available on the Université Virtuelle (UV). This should be done as soon as possible and in any case *before you start the internship*. Please contact Patricia Semeraro to submit the documents (or if you need more details).

¹ The only case where a convention de stage does not need to be signed is when you do the internship in a company in which you already work as an employee.